



DIVING AND EQUIPMENT POLICY
TESTING, CERTIFICATION AND AUDITING

MAINTENANCE

The Management of Offshore Technology Solutions Limited (OTSL) is committed to the maintenance of all company diving plant and equipment regardless of the location.

All maintenance of diving equipment shall be implemented and carried out in accordance with the requirements of International Marine Contractors Association (IMCA) guidance for the initial and periodic examination, testing and certification (IMCA D018), manufacturer's maintenance requirements and third party (Class or other inspection body).

In order to comply with OTSL Policy all equipment and plant used in manned underwater operations shall be designed, constructed and maintained in accordance with recognized standards.

It is the ultimate responsibility of the Company to ensure that all plant and equipment is fit for purpose.

AUDITING

In order to establish compliance with all of the above, the IMCA D023 or IMCA D040 (Diving Equipment Systems Inspection Guidance Note) will be used as the audit pro-forma for all diving operations.

It is the responsibility of the Offshore Project Manager (OPM) to ensure that the DESIGN audit is in place, in date and remains valid. NB: - This responsibility is irrespective of whether the dive system is managed by the OTSL Marine Department, Third Party Vessel or a Mobile System belonging to the OTSL Equipment Department.

PERSONAL DIVING EQUIPMENT

Personal diving equipment consists of diving helmet or mask, first stage regulator and connecting hoses and bailout cylinder. All maintenance actions whether planned or repair shall *only* be carried out in accordance with the manufacturers' requirements and guidance procedures. Only trained and certified Helmet Maintenance Technicians shall carryout maintenance of company diving helmets and masks.

All records of maintenance carried out on such equipment shall be clearly documented with records maintained in a structured method and signed by the approved technician who carried out the work.

Offshore Technology Solutions Ltd (OTSL)

Signed

Date

Name
Designation